

## MINUTES OF THE APAFRI EXECUTIVE COMMITTEE TWENTY-FIRST MEETING

Date : 25 October 2016  
Time : 16:30–18:30  
Place : Beijing, China  
Attendance : As in Appendix I

### **Min 21.1 Introduction**

### **Action & Information**

The Chairman welcomed all the Executive Committee members who were present to this meeting. Five members of the current Executive Committee were present.

Information

The Chairman explained that this is the first meeting for the present Executive Committee which was elected in 2015 during the Seventh General Assembly convened in Kuala Lumpur, Malaysia.

Since no other issues were at hand, the Chairman proposed to proceed with the adoption of the agenda and moved on to read the minutes of the last meeting.

### **Min 21.2 Adoption of the Agenda**

The Chairman informed that there were four items to be discussed in the proposed agenda as per distributed documents. It was agreed unanimously to adopt the agenda.

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### **Min 21.3 Confirmation of Minutes of the 19<sup>th</sup> Executive Committee Meeting**

Dr. Gan KS, the Executive Secretary, took the members very quickly through the minutes highlighting only the salient points. The meeting accepted the minutes unanimously.

Information

### **Min 21.4 Report on APAFRI Activities**

Dr. Gan KS reported the activities carried out for the past months since the last meeting. The details are as per Appendix II.

Information

### **Min 21.5 Report on Financial Statement**

The Executive Secretary tabled the June 2016 unaudited financial report, details are in Appendix III.

Information

The Chairman again thanked the various agencies, especially Forest Research Institute Malaysia (FRIM), National Institute of Forest Science (NIFoS), Food and Agriculture Organization (FAO) and many others, for the financial and in-kind contributions, which had been vital for the sustainability of APAFRI all these years.

Information

### **Min 21.6 Other Matters**

a. The Chairman suggested that APAFRI should plan to implement a long term programme on Landscape Restoration to increase its visibility among members and donors. The idea of the programme could be similar to the Special Programme for Development of Capacities (SPDC) of IUFRO. The Chairman explained that NIFoS has contributed fund to APAFRI for many years to manage activities and programmes every year. However, all these programmes were not planned for longer term.

Information

b. The Chairman proposed that for the start, APAFRI could identify donor institutions or countries followed by preparing the proposal based on the fund. The proposal would be circulated among members for approval and

Information

also to identify interested members to be recruited for the programme.

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|---|-------------|
| c. Dr. B.N. Mohanty mentioned that APAFRI does not support on-the-ground research and most of the activities are on information exchange and documentation.   | Information |
| d. Dr. Sim HC stressed that the Secretariat does not have the capacity in reporting and monitoring long term research project. However, APAFRI had an experience on managing fund from ITTO for the 3-year project in Forest Genetic Resources which the activities were mostly on knowledge sharing and documentation. | Information |
| e. Dr. Chen YC mentioned that landscape restoration has become important issue in Taiwan since the country was hit by typhoon every year. Dr. Zhao Wen Xia then highlighted that it is important to narrow down the scope of landscape restoration because the definition might vary in each country.                   | Information |
| f. The Chairman, with the assistance of the Secretariat, could proceed with preparing the brief concept note to identify general scope and area. The draft would then be circulated to all members for comments and further enhancements.   | Information |

**Min 21.7 Concluding Remarks**

The Chair thanked everyone present for their involvement and contributions to the meeting.

The meeting was adjourned at 18.30.

**ATTENDANCE LIST**

A. EXECUTIVE COMMITTEE MEMBERS & SECRETARIAT STAFF

**Dr Park Jung Hwan** Korea Forest Research Institute (KFRI)

**Dr B. N. Mohanty** Indian Plywood Industries Research and Training Institute (IPIRTI)

**Mr Chen Yen-Chang** Taiwan Forestry Research Institute (TFRI)

**Dr Zhao Wenxia** Research Institute of Forest Ecology, Environment and Protection (RIFEED-CAF)

**Dr Gen Takao** Japan International Research Center for Agricultural Sciences (JIRCAS)

**Dr Gan Kee Seng** Executive Secretary, APAFRI Secretariat, c/o FRIM

**Dr Sim Heok Choh** APAFRI Secretariat, Forest Research Institute Malaysia (FRIM)

B. OBSERVERS

**Prof. Manalo Ronniel D.** College of Forestry and Natural Resources (CFNR-UPLB)

## Activities / progress of activities during the months of October 2015 – October 2016

### A. Conferences/Workshops/Seminars/Meetings Organized/Supported

#### 2015

1. The 6th International Wildland Fire Conference: KFRI. Pyeongchang, Korea, 12–14 Oct 2015
2. International Workshop on Long-term Ecological Research and Sustainable Forest Management in Northeastern Asia: KFRI/SNU/IAE China. Yanji, China, 26–29 Oct 2015
3. The 8th International Conference on Traditional Forest Knowledge and Culture in Asia: RUC China. Nanjing, China, 7–9 November 2015.
4. IUFRO Training Workshop - Systematic Review in Forest Science: FRIM/IUFRO. Kuala Lumpur, 17–19 November 2015.

#### 2016

1. Traditional Knowledge Workshop on Cultural Practices, Proverbs and Old Sayings related to Ecosystem Services: FRIM. Kuala Lumpur, 2–5 March 2016.
2. The Ninth Executive Forest Policy Course: FAO. Jogjakarta, Indonesia, 31 May –9 June 2016.
3. International Conference on Sustainable Forest Development: UPM. Bangi, Malaysia, 9–11 August 2016.
4. Workshop on Emission from Vegetation Fire in SEA: Meteorological, Climatology and Geophysics Agency, Indonesia. Jakarta, Indonesia, 29 August – 1 September 2016.
5. The Ninth International Conference on Traditional Forest Knowledge: IPB. Bogor, Indonesia, 30 August – 1 September 2016.
6. International Workshop on Forest Long-term Ecological Research: Northeast Forestry University, China. Harbin, China, 21-23 September 2016.
7. Regional Consultative Workshop on Cross-Boundary Cooperation in Fire Management: Forest Department Nepal. Kathmandu, Nepal, 2–4 October 2016.
8. Second International Scientific Symposium on Agarwood: UPM. Serdang, Malaysia, 10–11 October 2016.

### B. Other activities

1. The Asia Pacific Forest Commission / Asia Pacific Forest Week (APFC/APFW), 22-26 February 2016.
  - APAFRI was involved in three activities during the week-long event in Clark Philippines:
    - a. High Level Consultation on Forest Landscape Restoration – a side event funded by FAO, and organized by APAFRI with collaboration with World Resources Institute (WRI), Asia Pacific Network for Sustainable Forest Management (APFNet), and IUCN. An agreement signed with FAO provided funding to the participation of 17 heads of forestry from the Asia Pacific region, and also several speakers. The agreement also engaged a few consultants to assist in the preparation and conducting the event.
    - b. Forest Genetic Resources – a side event co-organized by Bioversity International and APAFRI. APAFRI provided financial support to one speaker.
    - c. Exhibition – a booth has been applied to show case APAFRI activities and achievements, displaying publications and posters.
  - The Chair, Dr Park JungHwan, and the Executive Secretary, Dr Gan Kee-Seng, represented APAFRI as official delegates to APFC.

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- 2. MOU between National Institute of Forest Science (NIFoS, formerly known as Korea Forest Research Institute) and APAFRI
  - The Secretariat had received USD264 900 from NIFoS for 2016.
  - Some activities proposed for the year had already organized/implemented. A few more will be organized/implemented within the next few months.
- 3. IUFRO-AO Regional Congress 2016, Beijing, China
  - APAFRI has agreed to be a Bronze Sponsor by contributing RMB50 000 to the event.
  - APAFRI has scheduled to have its 21<sup>st</sup> Executive Committee in the afternoon of the second day during the week.
  - APAFRI also has an exhibition booth during the week.

#### **C. Newsletters**

1. APAFRI Newsletter December 2015 Issue
2. APAFRI Newsletter June 2016 Issue

#### **D. Publications**

1. Traditional Knowledge for Ecosystem Services in ASEAN Countries – Folk Culture: Proverbs, Old Sayings and Community Rules, 2016.

#### **E. Secretariat APAFRI**

1. Accounts closing and auditing
  - The 2015 accounts were closed, and the set of draft accounts have been audited by the professional auditing firm.

## Asia Pacific Association of Forestry Research Institutions

## Balance Sheet

As of 30 June 2016

<b>ASSET</b>	<u>30-Jun-16</u>	<u>31-Dec-15</u>
	<b>USD</b>	<b>USD</b>
Current Assets		
Checking/Savings		
Cash at bank BC - Kepong	78,636	23,833
Total Checking /Saving	<u>78,636</u>	<u>23,833</u>
Other Current Assets		
Cash in hand	1,376	710
US cash in hand	3,608	2,328
Fixed deposit	346,995	139,337
Total Other Current Assets	<u>351,979</u>	<u>142,375</u>
Total Current Assets	430,615	166,208
Fixed Assets		
Computer	666	666
Furniture & Fittings	243	243
Office Equipment	254	254
Total Fixed Assets	<u>1,163</u>	<u>1,163</u>
<b>TOTAL ASSETS</b>	<b><u>431,778</u></b>	<b><u>167,371</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
Equity		
Accumulated fund	167,371	130,206
Net income	264,407	37,165
Total Equity	<u>431,778</u>	<u>167,371</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>431,778</u></b>	<b><u>167,371</u></b>